THIRD REQUEST

U.S. DEPARTMENT OF COMMERCE
SOCIAL AND ECONOMIC STATISTICS ADMINISTRATION
ACTING AS COLLECTING AGENT FOR
LAW ENFORCEMENT ASSISTANCE ADMINISTRATION
U.S. DEPARTMENT OF JUSTICE

1974 PUBLIC JUVENILE DETENTION AND CORRECTION FACILITIES SURVEY

PLEASE COMPLETE AND RETURN TO BUREAU OF THE CENSUS
ATTN: Governments Division
Washington, D.C. 20233

Dear Friend:

On behalf of the Law Enforcement Assistance Administration (LEAA), U.S. Department of Justice, the Bureau of the Census is conducting its annual survey of public juvenile detention and correction facilities.

There is a continuing need for current information about these facilities to further assist LEAA in improving its program of assistance to those concerned with juvenile problems. Your cooperation in completing this year's questionnaire will be appreciated. The data are published annually in a report entitled Children in Custody. A copy of the report for the 1971 survey was mailed to you early this year, and you will also receive the report from the 1972-73 survey when it becomes available.

If there are any items on this questionnaire for which the answer cannot be obtained from available records, reasonable estimates will be acceptable for purposes of this survey. Simply indicate estimates with an asterisk (*).

The duplicate copy of the questionnaire is for your files. The addressed copy should be returned in the enclosed preaddressed envelope.

If we can be of assistance in completing this questionnaire, please call us collect at (301) 763-2896. Your participation in this voluntary survey will be appreciated.

Sincerely,

VINCENT P. BARABBA
Director
Bureau of the Census

Enclosures
# Section I – Administering Agency

Please give name and address of the agency, court, board, etc., directly responsible for administering the institution or program.

<table>
<thead>
<tr>
<th>NAME</th>
<th>STREET</th>
<th>CITY</th>
<th>STATE</th>
<th>ZIP CODE</th>
</tr>
</thead>
</table>

# Section II – Type of Institution or Program

A. Is this facility or program primarily a –

(If the facility has a multiple function such as a training school which includes a reception or diagnostic center serving more than that facility, mark (X) as many types as applicable, explaining in the "Notes" space below.)

1. [ ] Detention center – Provides temporary care, in a physically restricting environment for juveniles in custody pending court disposition, and often for juveniles who are adjudicated delinquent or are awaiting return to another jurisdiction.

2. [ ] Shelter – Provides temporary care similar to that of a detention center, in a physically unrestricting environment.

3. [ ] Reception or diagnostic center – Screens juvenile court commitments and assigns them to appropriate treatment facilities.

4. [ ] Training school – A specialized institution serving delinquent juveniles committed directly to it by juvenile court or placed in it by an agency having such authority.

5. [ ] Ranch, forestry camp, farm – Residential treatment facility for juveniles whose behavior does not necessitate the strict confinement of a training school, often allowing them greater contact with the community.

6. [ ] Halfway house – Facility where juveniles are placed while on probation or aftercare/parole, allowing them extensive contact with the community such as jobs and schools.

7. [ ] Group home – Facility where juveniles are allowed extensive contact with the community such as jobs and schools, but are not placed there while on probation or aftercare/parole.

8. [ ] Non-residential community program – Children live at home but are required to attend daily sessions at the facility that usually include educational and counseling services. (Completion of remainder of questionnaire is not required.)

9. [ ] Other – Specify

B. Is this facility administered by – Mark (X) one box

1. [ ] State
2. [ ] County
3. [ ] City
4. [ ] Multi-governmental – Specify

5. [ ] Private (Complete sections of questionnaire which apply to your facility)

C. Does the facility hold –

1. [ ] Males only
2. [ ] Females only
3. [ ] Both males and females

Notes
### A. TOTAL movement into institution during the annual period covered by this report

1. Committed by court: First commitments (Where applicable include first placements received through reception and diagnostic centers.)

2. Committed by court: Recommitments (new offense) (Include juveniles under aftercare/parole who commit a new offense and are recommitted.)

3. Returned from aftercare/parole (except for new offense)

4. Transferred in from another institution for delinquent juveniles (Include transfers in from another institution even though processed through reception and diagnostic centers.)

5. Other admissions — Specify

### B. TOTAL movement out of institution during the annual period covered by this report

1. Discharged with no further agency supervision (Include those juveniles where approval for discharge is required by court.)

2. Placed in aftercare/parole program operated by the institution

3. Placed in aftercare/parole program operated by agency other than institution

4. Transferred out to another institution for delinquent juveniles (Where applicable include transfers out to reception and diagnostic centers and from reception or diagnostic sections of training schools to other treatment facilities.)

5. Other releases — Specify

### C. Movement of institutional population during the annual period covered by this report —

1. Persons admitted to custody

2. Persons discharged or transferred out of facility

### D. What was the population in the facility on June 30, 1974? (Provide estimates when exact counts are not available from records. For those types of juveniles never held, enter "NA." For those types of juveniles sometimes held, but not in residence on that particular date, enter "0.")

**DEFINITIONS FOR COLUMNS (3) THROUGH (8)**

- (3) Juveniles adjudicated delinquent — Juveniles who have been adjudicated delinquent whether they have been committed to the facility or are awaiting placement in another facility.

- (4) Juvenile status offenders — Juveniles who under special statutes for juvenile "status offenders," have been declared in need of supervision (such as PINS, CHINS, etc.), whether they have been committed to the facility or are awaiting placement in another facility. (In California, all juveniles adjudicated under statute "601.")

- (5) Juveniles held pending disposition by court — Juveniles held for delinquency, who have not had any hearing or who have had only a preliminary, screening, detention, or similar hearing. Also include juveniles who have had an adjudication hearing but are awaiting for a disposition hearing.

- (6) Juveniles awaiting transfer to another jurisdiction — Juveniles who have allegedly committed a crime in, or have run away from, another jurisdiction’s area including runaways from correction facilities. Juveniles adjudicated delinquent and awaiting placement in a correction facility should not be included, but should be placed under "Juvenile Adjudicated Delinquent."

- (7) Voluntary commitments — Predelinquent juveniles who committed themselves or were referred to the facility for treatment by parent, court, school, social agency, etc., without being adjudged delinquent or declared in need of supervision by a court.

- (8) Dependent and neglected children — Should not include any juveniles held on delinquency charges, adjudicated delinquent, or declared in need of supervision, even if they may also be considered dependent or neglected.

<table>
<thead>
<tr>
<th>Date</th>
<th>Total</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Male</td>
<td>Female</td>
<td>Male</td>
<td>Female</td>
<td>Male</td>
<td>Female</td>
<td>Male</td>
<td>Female</td>
</tr>
<tr>
<td>June 30, 1974</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Section III – INSTITUTIONAL POPULATION – Continued

E. What was the average daily population in the facility during the annual period covered by this report?

F. Enter the numbers of "Juveniles adjudicated delinquent" and "Juvenile status offenders (CHINS)" held on June 30, 1974, by type of offense. (Should equal the figures reported in the corresponding categories in section IIID, on page 3. If exact offense data are not available and estimates can be made, estimate and describe the estimation procedure in the Notes space below.)

<table>
<thead>
<tr>
<th>Type of Offense</th>
<th>Male</th>
<th>Female</th>
</tr>
</thead>
<tbody>
<tr>
<td>Juveniles adjudicated delinquent</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Juvenile status offenders (CHINS)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL juveniles adjudicated delinquent and juveniles in need of supervision

<table>
<thead>
<tr>
<th>Type of Offense</th>
<th>Male</th>
<th>Female</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Felony (number of juveniles held on charges that would be felonies if committed by adults) except drug offenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Misdemeanor (number of juveniles held on charges that would be misdemeanors if committed by adults) except drug offenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Drug offenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Juvenile offenses (number of juveniles held on charges that would not be crimes if committed by adults)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Offense data not available</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

G. How many juveniles is your facility designed to hold, without overcrowding? Examples of overcrowding would include double decked bunks where facility was designed for single bunk, or temporary use of a room as sleeping quarters that would not ordinarily be used as such.

Section IV – AGES OF JUVENILES

A. What are the ages of the youngest and oldest juveniles that were held at the facility on June 30, 1974?

1. Age of youngest

2. Age of oldest

B. What was the average age of juveniles held at the facility on June 30, 1974? (If possible, compute the average age of juveniles held by adding the ages of all male juveniles held at the facility on June 30, 1974, and dividing by the total number of male juveniles held on June 30, 1974; and by adding the ages of all female juveniles held at the facility on June 30, 1974, and dividing by the total number of female juveniles held on June 30, 1974. If this computation is not possible, estimate and describe the estimation procedure in the Notes space below.)

Section V – LENGTH OF JUVENILE STAY

What is the average length of stay for juveniles in your facility? (If possible, compute the average length of stay by dividing the sum of lengths of stays for all juveniles released during the reporting period, by the total number of juveniles released during the same period. If this computation is not possible, estimate and describe the estimation procedure in the Notes space below.)

<table>
<thead>
<tr>
<th>Months</th>
<th>Days</th>
</tr>
</thead>
</table>

Notes
### Section VI - INSTITUTIONAL PERSONNEL
(Count each employee only once - in the primary position he fills)

**DEFINITIONS FOR THIS SECTION**

**Payroll Staff** - Full-time and part-time staff on the payroll of this facility.

**Non-payroll Staff** - Full-time or part-time staff not on the payroll of this facility. Include personnel of a parent agency or other public agency or service (including school system), who are assigned for some or all of their working time to this facility. Include community volunteers, college interns, and personnel paid under contractual agreements or Federal grants.

<table>
<thead>
<tr>
<th>Payroll staff</th>
<th>Non-payroll staff</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Payroll staff</td>
</tr>
<tr>
<td></td>
<td>(1)</td>
</tr>
<tr>
<td></td>
<td>Full-time</td>
</tr>
</tbody>
</table>

**TOTAL number of employees on June 30, 1974**

a. **Administrative employees** - Include positions such as superintendent, director, administrator, assistant superintendent, business manager, stenographer, bookkeeper, switchboard operator, clerk, and typist.

b. **Treatment and educational employees** - Include positions such as psychiatrist, psychologist, chaplain, academic principal, director of vocational training, academic teacher, vocational teacher, social worker, librarian, aftercare/parole worker, recreation worker, physician, registered nurse, practical nurse, medical aide, classification officer, and counselor.

c. **Custodial employees** - Include positions such as house parent, group supervisor, group worker, cottage parent, and matron.

d. **Other employees** - Include positions such as housekeeping, maintenance, and any other positions not included above

### Section VII - INSTITUTIONAL COST

**ANNUAL PERIOD COVERED**

<table>
<thead>
<tr>
<th>Beginning:</th>
<th>Ending:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Month</td>
<td>Year</td>
</tr>
</tbody>
</table>

Indicate fiscal year covered. Please report data on a fiscal year basis from July 1, 1973 through June 30, 1974, if possible.

**A. Current operating expenditures**

1. Gross salaries and wages (Exclude employer contributions to employee benefits and report in 2.) $[

2. Other operating expenditures, such as the purchase of food, supplies, and contractual services $[

**B. Capital expenditures, including new buildings, major repairs or improvements, and new equipment.** $[

### Section VIII - I.Q. SCORES

For what portion of juveniles does this facility have I.Q. scores on record? (Mark X one)

- [ ] All
- [ ] Over half
- [ ] Half or less
- [ ] None

Notes
Dear Friend:

On behalf of the Law Enforcement Assistance Administration (LEAA), U.S. Department of Justice, the Bureau of the Census is conducting a national survey of private juvenile detention and correction facilities.

A similar survey of public facilities is conducted each year, however, privately operated facilities constitute a significant part of the juvenile correctional system, and the information requested in this survey will further assist LEAA in improving its program of assistance to those concerned with juvenile problems. The survey is therefore in the public interest and your cooperation will be appreciated. For your information we are enclosing a copy of Children in Custody, a report on the 1971 survey of public facilities. You will also receive the report from the 1972-73 survey when it becomes available.

All information collected in this survey will be held in strict confidence and will be used to prepare statistical totals only from which information on individual facilities cannot be identified.

If there are any items on this questionnaire for which the answer cannot be obtained from available records, reasonable estimates will be useful for purposes of this survey. Simply indicate estimates with an asterisk (*).

The duplicate copy of the questionnaire is for your files. The addressed copy should be returned in the enclosed preaddressed envelope.

If we can be of assistance in completing this questionnaire, please call us collect at (301) 763-2896. Your participation in this voluntary survey will be appreciated.

Sincerely,

VINCENT P. BARABBA
Director
Bureau of the Census

Enclosures
## Section I - Type of Institution or Program

A. Is this facility or program primarily a –

(If the facility has a multiply function such as a training school which includes a reception or diagnostic center serving more than that facility, mark (X) as many types as applicable, explaining in the “Notes” space on page 4).

1. Detention center - Provides temporary care, in a physically restricting environment for juveniles in custody pending court disposition, and often for juveniles who are adjudicated delinquent or are awaiting return to another jurisdiction.

2. Shelter - Provides temporary care similar to that of a detention center, in a physically unrestricting environment.

3. Reception or diagnostic center - Screens juvenile court commitments and assigns them to appropriate treatment facilities.

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5. Ranch, forestry camp, farm - Residential treatment facility for juveniles whose behavior does not necessitate the strict confinement of a training school, often allowing them greater contact with the community.

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7. Group home - Facility where juveniles are allowed extensive contact with the community such as jobs and schools, but are not placed there while on probation or aftercare/parole.

8. Non-residential community program - Children live at home but are required to attend daily sessions at the facility that usually include educational and counseling services. (Completion of remainder of questionnaire is not required.)

9. Other - Specify

B. Is this facility a private, non-governmental facility, or is it a public or government-operated facility?

(Mark (X) one)

1. PRIVATE

2. PUBLIC

C. Does the facility hold –

1. Males only

2. Females only

3. Both males and females

## Section II - Sources of Juveniles

From what sources do you receive juveniles for your facility? Mark (X) to all that apply

1. Police

2. Parents

3. Juvenile court

4. State correctional authority

5. Welfare department

6. Other sources - Specify

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**Notes:**

- Data are requested on a fiscal year basis from July 1, 1973 through June 30, 1974, if possible. If the facility began operation after May 31, 1974, so indicate and do not complete the remainder of the form.
Section III – FINANCIAL SUPPORT

What are the sources of financial support for your facility? Rank in priority order beginning with (1) for the largest source of finances. If sources are of equal size, indicate with the same number.

(1) Payments by public agencies and/or courts that place juveniles
(2) Payments by private agencies that place juveniles
(3) Payments by parents of children admitted to custody
(4) Federal grants
(5) Law Enforcement Assistance Administration
(6) Department of Health, Education, and Welfare
(7) Other – Specify

Contributions from United Fund
Own fund-raising drives
Bequests and other individual contributions
Endowments or investments
Funds from sponsoring denominational body
Other sources – Specify

Section IV – INSTITUTIONAL POPULATION

A. Movement of institutional population during the annual period covered by this report –

1. Persons admitted to custody

2. Persons discharged or transferred out of facility

B. What was the population in the facility on June 30, 1974? (Provide estimates when exact counts are not available from records. For those types of juveniles never held, enter “NA.” For those types of juveniles sometimes held, but not in residence on that particular date, enter “0.”)

Definitions for columns (3) through (9)

(3) Juveniles adjudicated delinquent – Juveniles who have been adjudicated delinquent whether they have been committed to the facility or are awaiting placement in another facility.

(4) Juvenile status offenders – Juveniles who under special statutes for juvenile “status offenders,” have been declared in need of supervision (such as PINS, CHINS, etc.), whether they have been committed to the facility or are awaiting placement in another facility. (In California all juveniles adjudicated under statute “601.”)

(5) Juveniles held pending disposition by court – Juveniles held for delinquency, who have not had any hearing or who have had only a preliminary screening, detention, or similar hearing. Also include juveniles who have had an adjudication hearing but are waiting for a disposition hearing.

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(7) Voluntary commitments – Predelinquent juveniles who committed themselves or were referred to the facility for treatment by parent, court, school, social agency, etc., without being adjudged delinquent or declared in need of supervision by a court.

(8) Dependent and neglected children – Should not include any juveniles held on delinquency charges, adjudicated delinquent, or declared in need of supervision, even if they may also be considered dependent or neglected.

(9) Other – Any other type not included above, such as emotionally disturbed or mentally retarded.

<table>
<thead>
<tr>
<th>Date</th>
<th>Total</th>
<th>Juveniles</th>
<th>Juvenile</th>
<th>Juveniles</th>
<th>Juveniles</th>
<th>Juveniles</th>
<th>Juveniles</th>
<th>Dependent</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(2)</td>
<td>(3)</td>
<td>(4)</td>
<td>(5)</td>
<td>(6)</td>
<td>(7)</td>
<td>(8)</td>
<td>(9)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Male</td>
<td>Female</td>
<td>Male</td>
<td>Female</td>
<td>Male</td>
<td>Female</td>
<td>Male</td>
<td>Female</td>
<td></td>
</tr>
<tr>
<td>6/30/74</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

C. What was the average daily population in the facility during the annual period covered by this report?

D. How many juveniles is your facility designed to hold, without overcrowding?

(Examples of overcrowding would include double decked bunks where facility was designed for single bunk, or temporary use of a room as sleeping quarters that would not ordinarily be used as such.)
Section V - Length of Juvenile Stay

What is the average length of stay for juveniles in your facility?
(If possible, compute the average length of stay by dividing the sum of lengths of stays for all juveniles released during the reporting period, by the total number of juveniles released during the same period. If this computation is not possible, estimate and describe the estimation procedure in the Notes space below.)

Section VI - Ages of Juveniles

What was the average age of juveniles held at the facility on June 30, 1974?
(If possible, compute the average age of juveniles held at the facility on June 30, 1974, and dividing by the total number of male juveniles held at the facility on June 30, 1974; and by adding the ages of all female juveniles held at the facility on June 30, 1974, and dividing by the total number of female juveniles held on June 30, 1974. If this computation is not possible, estimate and describe the estimation procedures in the Notes space below.)

Section VII - Institutional Personnel

Payroll Staff - Full-time and part-time staff on the payroll of this facility.
Non-payroll Staff - Full-time or part-time staff not on the payroll of this facility. Include personnel of a parent agency or other public agency or service (including school system), who are assigned for some or all of their working time to this facility. Include community volunteers, college interns, and personnel paid under contractual agreements or Federal grants.

Section VIII - Institutional Cost

ANNUAL PERIOD COVERED

BEGINNING ENDING

MONTH YEAR MONTH YEAR

Indicate fiscal year covered. Please report data on a fiscal year basis from July 1, 1973 through June 30, 1974, if possible.

A. Current operating expenditures

1. Gross salaries and wages (Exclude employer contributions to employee benefits and report in 2.) $

2. Other operating expenditures, such as the purchase of food, supplies, and contractual services $

B. Capital expenditures, including new buildings, major repairs or improvements, and new equipment $

Section IX - I.Q. Scores

For what portion of juveniles does this facility have I.Q. scores on record? Mark (X) one

[ ] ALL  [ ] Over half  [ ] Half or less  [ ] None

NOTES
Section VI – INSTITUTIONAL PERSONNEL
(Count each employee only once – in the primary position he fills)

DEFINITIONS FOR THIS SECTION

Payroll Staff – Full-time and part-time staff on the payroll of this facility.
Non-payroll Staff – Full-time or part-time staff not on the payroll of this facility. Include personnel of a parent agency or other public agency or service (including school system), who are assigned for some or all of their working time to this facility. Include community volunteers, college interns, and personnel paid under contractual agreements or Federal grants.

TOTAL number of employees on June 30, 1974

<table>
<thead>
<tr>
<th>Payroll staff (1)</th>
<th>Non-payroll staff (2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>Part-time</td>
</tr>
</tbody>
</table>

a. Administrative employees – Include positions such as superintendent, director, administrator, assistant superintendent, business manager, stenographer, bookkeeper, switchboard operator, clerk, and typist.

b. Treatment and educational employees – Include positions such as psychiatrist, psychologist, chaplain, academic principal, director of vocational training, academic teacher, vocational teacher, social worker, librarian, aftercare/parole worker, recreation worker, physician, registered nurse, practical nurse, medical aide, classification officer, and counselor.

c. Custodial employees – Include positions such as house parent, group supervisor, group worker, cottage parent, and matron.

d. Other employees – Include positions such as housekeeping, maintenance, and any other positions not included above

Section VII – INSTITUTIONAL COST

ANNUAL PERIOD COVERED

<table>
<thead>
<tr>
<th>Beginning:</th>
<th>Ending:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Month</td>
<td>Year</td>
</tr>
</tbody>
</table>

Indicate fiscal year covered. Please report data on a fiscal year basis from July 1, 1973 through June 30, 1974, if possible.

A. Current operating expenditures

1. Gross salaries and wages (Exclude employer contributions to employee benefits and report in 2.) $

2. Other operating expenditures, such as the purchase of food, supplies, and contractual services $

B. Capital expenditures, including new buildings, major repairs or improvements, and new equipment. $

Section VIII – I.Q. SCORES

For what portion of juveniles does this facility have I.Q. scores on record? (Mark X one)

- All
- Over half
- Half or less
- None

Notes

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