2010 Small Subcontract Competition
Request for Proposals
Archiving Drug Abuse and HIV Datasets

DEADLINE: December 10, 2010

Purpose

The National Addiction & HIV Data Archive Program (NAHDAP) at the Inter-university Consortium for Political and Social Research, University of Michigan seeks to fund the technical data preparation for archival deposit of drug abuse datasets that have either an HIV/AIDS component or other data determined to be a high priority (i.e. longitudinal, health disparities, co-morbidities). Public-use data within these datasets will be made available for dissemination and secondary data analysis. NAHDAP anticipates funding five proposals, up to a maximum of $50,000 in direct costs per award. Funds for this subcontract competition are provided by the NIH/National Institute on Drug Abuse from a contract with ICPSR/University of Michigan.

Background

The focus of NAHDAP’s 2010 small subcontract competition is on acquiring high quality datasets with strong potential for secondary analysis to establish the NAHDAP archive.

The objectives of the contract between NAHDAP and NIDA are to establish a repository of drug abuse and HIV research data primarily including social science and behavioral data. The scope includes: 1) marketing the archive to drug abuse social science researchers, 2) providing technical assistance and financial support to investigators in preparing their data for archiving, 3) informing the field on what datasets are available for secondary analysis and promoting the utility of this approach for addressing new research questions, 4) providing technical
assistance to users of the datasets including organized training sessions when a critical mass of interested parties has accumulated, and 5) providing support to principal investigators with drug abuse datasets that have an HIV/AIDS emphasis and other NIDA datasets determined to be a high priority (i.e., longitudinal, health disparities, co-morbidities) to ensure that they can be easily and effectively archived at project completion.

Terms of Funding

1. The following organizations/institutions only with previous National Institutes of Health NIDA funding are eligible to apply:

   • Public/State Controlled Institutions of Higher Education
   • Private Institutions of Higher Education
   • Hispanic-serving Institutions
   • Historically Black Colleges and Universities (HBCUs)
   • Tribally Controlled Colleges and Universities (TCCUs)
   • Alaska Native and Native Hawaiian Serving Institutions
   • Nonprofits with 501(c)(3) IRS Status (Other than Institutions of Higher Education)
   • Nonprofits without 501(c)(3) IRS Status (Other than Institutions of Higher Education)
   • Small Businesses
   • For-Profit Organizations (Other than Small Businesses)
   • State Governments
   • Indian/Native American Tribal Governments (Federally Recognized)
   • Indian/Native American Tribally Designated Organizations
   • County Governments
   • City or Township Governments
   • Special District Governments
   • Independent School Districts
   • Public Housing Authorities/Indian Housing Authorities
   • U.S. Territory or Possession
   • Indian/Native American Tribal Governments (Other than Federally Recognized)
   • Regional Organizations
   • Non-domestic (non-U.S.) Entities (Foreign Organizations)
   • Other(s):
     – Eligible Agencies of the Federal Government
− Faith-based or Community-based Organizations.

2. Principal investigators for the subcontracts must hold a Ph.D., M.D. or equivalent academic degree from an accredited institution. University of Michigan faculty members are ineligible for funding.

3. Funding starts on February 1, 2011, and ends no later than December 15, 2011. No-cost extensions will not be allowed. All data must be deposited into the ICPSR NAHDAP Archive by this date.

4. The NAHDAP will fund up to a maximum of $50,000 in direct costs during this period for the primary investigator, research technicians and assistants, research-related travel, and relevant supplies. In addition, facilities and administrative costs will be reimbursed based on the institutions' DHHS F&A Cost Rate Agreement up to a limit of $29,000.

**Selection Criteria**

Applications will be evaluated by an external award committee. Proposals will be evaluated on:

• Quality and size of the research datasets
• Value of the datasets for future research
• Priorities of the NIDA program officer
• Feasibility of archiving the datasets within the time available.

**Application Instructions**

Applicants should submit their proposals via email to savripas@umich.edu. Proposals must be received by 5 p.m. Eastern time on December 10, 2010. The proposal should be submitted as a single PDF file that includes the following elements in the order listed below:

1. A cover sheet signed by an authorized official with:
   a. The title of the proposed datasets
   b. The investigator(s) name and institutional affiliation with mailing address, email address, phone and fax numbers
   c. Statement that post award, human subjects review approval is required to deposit data into the NAHDAP and that funding requires entering into a subcontract agreement, materials transfer agreement and restricted-use data agreement with the Regents of the University of Michigan.
d. Official name of the type of organization (for-profit, non-profit, foreign, etc.), size (small or large business, etc.), and the address of their Contracts and Grants office.

e. Certification 1: The salary and wage information provided is true and correct and represents the current and actual base rate of each individual proposed.

f. Certification 2: The fringe benefit information provided is true and correct and represents the current and actual fringe benefits of each individual proposed.

2. A one-page abstract describing the original research project that resulted in the datasets.

3. A project narrative of 5-7 single-spaced pages (excluding figures and references), with minimum 1/2-inch margins and Arial 11 point font. The narrative should (1) clearly describe the specific aims of the research already conducted, (2) describe any major hypotheses, (3) describe the research design, methodology and results, (4) very briefly summarize the relevant literature, and (5) describe the scientific importance of the datasets to the drug abuse research community.

4. A Statement of Work (SOW) of 1-3 single-spaced pages. This SOW will describe in detail the technical aspects of the datasets and the steps necessary to prepare the data for deposit into the archive.

5. An itemized budget and budget justification that explains each line item consistent with federal funding guidelines. Please use the PHS 398 detailed budget form.

6. A project timeline.

7. PI/key personnel NIH Biosketch.

8. Institutions’ DHHS F&A Cost Rate Agreement.

**Timeline of Important Dates**

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<tr>
<th>Deadline for Receipt of Proposals</th>
<th>December 10, 2010</th>
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<tbody>
<tr>
<td>Notification of Award</td>
<td>January 15, 2011</td>
</tr>
<tr>
<td>Start Date</td>
<td>February 1, 2011</td>
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<tr>
<td>Progress Report Due thru September 30th</td>
<td>October 10, 2011</td>
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<tr>
<td>FINAL Report Due thru December 15th</td>
<td>January 10, 2012</td>
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Direct questions to:  Ms. Sabrina Bauroth
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